

# **WELCOME TO WEBBERVILLE**

Welcome to the Village of Webberville. Our hope is that this packet will provide you with some general information about the Village and help to make your transition into the community as easy as possible. If you have any questions that are not covered in this packet of information, please contact the Village Office at 521-3984.

## **WEBBERVILLE VILLAGE OFFICE**

The Village Office is located in the lower level of the Webberville Cultural Center at 115 S. Main Street. The office is open Monday-Friday 8:00 a.m.-noon and 1:00-5:00 p.m. The Office can be reached at 521-3984. The Village website is [www.villageofwebberville.com](http://www.villageofwebberville.com).

## **WEBBERVILLE VILLAGE COUNCIL**

The Webberville Village Council meets once a month in the lower level of the Webberville Cultural Center at 6:30 p.m. A meeting schedule is included in the packet. All meetings are open to the public. Public hearings, Council meetings, Committee meetings and cancellations are posted on the front windows of the Webberville Cultural Center.

## **DEPARTMENT OF PUBLIC WORKS**

The Webberville D.P.W. Garage is located at 4787 Pardee Rd. The D.P.W. is open Monday-Friday 7:00-11:00 a.m. and noon-4:00 p.m. If you have an after hours D.P.W. emergency, please contact Mike Killackey at 375-8671.

## **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**

The DDA meets once a month in the lower level of the Webberville Cultural Center at 5:30 p.m. A meeting schedule is included in this packet. All meetings are open to the public.

## **COMMUNITY HALL**

The Community Hall is located inside the Webberville Cultural Center at 115 S. Main Street. The hall is available to be rented for public and private functions. For information on the hall, please contact the Village Office at 521-3984 or visit our website at [www.villageofwebberville.com](http://www.villageofwebberville.com).

## **LEROY TOWNSHIP OFFICE**

The Leroy Township Office is located at 1685 N. M-52 and can be reached at 521-3729. Leroy Township Office hours are: Monday, Wednesday, Friday 9:00 a.m.-noon and 1:00-4:00 p.m. and Tuesday 9:00 a.m.-noon.

## CAPITAL AREA DISTRICT LIBRARY – WEBBERVILLE BRANCH

The library is located in the Webberville Cultural Center at 115 S. Main Street. The library may be reached at 521-3643. Library hours are:

Monday	1:00-6:00 p.m.
Tuesday	2:00- 8:00 p.m.
Wednesday	10:00 a.m.-6:00 p.m.
Thursday	2:00-8:00 p.m.
Friday	2:00-6:00 p.m.
Saturday	10:00 a.m.-2:00 p.m.
Sunday	Closed

### SIRENS

Everyday at Noon the fire siren is sounded for one revolution of the cycle.

The tornado siren differs from the fire siren by being a **three minute continuous blast**. It is sounded when there is imminent danger of a tornado striking the Webberville area. Residents should take shelter immediately when this siren is sounded. The Webberville United Methodist Church at 205 N. Summit Street is opened for residents who need shelter during such times. **A one minute blast means all clear!**

### FIRE AND AMBULANCE SERVICE

Fire and ambulance services are provided by the Northeast Ingham Emergency Service Authority. The local fire and ambulance station is located at 315 W. Walnut Street. For non-emergency information you can reach the fire station at 521-4959. For emergency situations, please call 911.

### POLICE PROTECTION

Police protection is provided by the Ingham County Sheriff's Office. The Webberville branch is located in the northeast corner of the lower level of the Webberville Cultural Center at 115 S. Main Street. For non-emergency information you reach the Sheriff's Office at 521-3951. For emergency situations, please call 911.

Residents who wish to have their property checked while they are away should call the Ingham County Sheriff's Office to file a property check form at 521-3951.

### ANIMAL CONTROL

Ingham County Animal Control (domesticated animals only)	517-676-8370
Michigan DNR (large animals such as deer)	517-625-4600

### FOOD AND CLOTHING BANK

To donate to or utilize the Webberville Food and Clothing Bank, contact the Village Office at 521-3984.

## **GARBAGE PICK-UP**

Granger is the garbage collector for the Village. Trash must be curbside by 7:00 a.m. on Wednesdays for pick-up. There is a six (6) bag limit (30 gallon size bag and a 45 pound limit per bag). No building materials or lawn waste will be collected. Christmas trees will be picked up at no charge on the first Wednesdays in January. For large item pick-up, please contact Granger at 888-947-2643. The closest recycling center is Waste Management on Grand River Ave. in Williamston.

## **UTILITY BILLS**

Utility bills are mailed the last business day of the month and are due on the 20<sup>th</sup> of every month. If the 20<sup>th</sup> falls on a weekend or a holiday, bills will be collected the next business day without penalty. Every property that is connected to Village water and sewer are charged a readiness to serve charge each month for water and sewer plus the metered usage of water and sewer. Also on your utility bill you will find a flat fee for trash. This covers your weekly garbage pick-up as well as leaf and brush pick-up throughout the year. After the due date a penalty is applied to the unpaid portion of your bill. Once a bill becomes 30 days delinquent service will be disconnected. For current rates, please contact the Village Office.

## **TAXES**

Each property in the Village will receive 3 tax bills throughout the year. Village taxes are mailed out annually on July 1<sup>st</sup> and are due by September 14<sup>th</sup>. Leroy Township summer taxes are mailed on July 1<sup>st</sup> and are due by September 14<sup>th</sup> and Leroy Township winter taxes are mailed on December 1<sup>st</sup> and are due February 14<sup>th</sup>.

## **PAYMENT METHODS**

**Credit Card & E-Check Payments:** Pay taxes and utility bills online or by telephone, through the Village website at [www.villageofwebberville.com](http://www.villageofwebberville.com) or call Official Payments at 1-800-272-9829, use Jurisdiction Code 7150. Official Payments charges a nominal fee for this service. **Please allow 2 business days for processing.**

**Automatic Withdrawal from Checking Account:** Fill out the authorization form found on the Village website at [www.villageofwebberville.com](http://www.villageofwebberville.com), return it along with a voided check and we will automatically withdrawal your utility bill payment from your checking account on the 18<sup>th</sup> of each month.

**Mail:** If you mail your payment, please allow at least 5 days for payment to reach the Village Office. **The Village does not accept postmarks.**

**Online Payments (Not through the Village or Official Payments Websites):** There are several online sources for you to utilize to pay your bills. When paying your bills online through a site that is not [www.villageofwebberville.com](http://www.villageofwebberville.com) or [www.officialpayments.com](http://www.officialpayments.com), **please allow at least 10 business days for the Village to receive your payment.** These sites mail the Village a check for your payment.

**Drop Box:** There is a wooden drop box located in the lobby of the Cultural Center for Village payments. The lobby of the Cultural Center is open M, W, F: 8:00 a.m.-6:00 p.m., T, Th: